

Tombigbee Regional Library System

Board of Trustees' Meeting

October 11, 2017

Andrew Carnegie Conference Room

436 Commerce Street, West Point, MS

Board of Trustees (BOT): Faith West, Linda Malone, Sue Boatman, and Cheryl Moore.

Tombigbee Regional Library (TRL) Staff: Tanna Taylor, Director and Brenda McVay, Business Manager.

CALL TO ORDER

Tanna Taylor called the meeting to order at 1:30 p.m. Since the term of the BOT's former chairperson expired on October 1, 2017, Faith West was nominated and elected by members to serve as the new chairperson for TRL Board of Trustees.

AGENDA

Motion: To adopt agenda as written for today's BOT meeting

Motion by: Sue Boatman; seconded: Linda Malone

Motion passed.

MINUTES

Motion: To approve minutes of previous meeting as presented

Motion by: Sue Boatman; seconded: Linda Malone

Motion passed.

LIBRARY UPDATES/REPORTS

Tanna Taylor presented the following reports and updates:

- Arrangements have been made to sign new bank documents after the meeting today due to do the expired term of our former chairperson.
- Budget preparation has delayed our moving forward with ARC Grant, but computers will be ordered soon. There will likely be some installation costs associated with this change.
- The Profit & Loss Budget vs Actual FY 16-17 Final Report shows that TRL staff has made every reasonable effort to cut costs during this budget crisis. Those efforts are reflected in this report. *(See attachment #1)*
- We are working diligently with Monroe County to receive extra funding to keep service hours the same for Hamilton and Wren library locations. When we did not receive the requested additional funding for FY 17-18, we notified the librarian that hours would be reduced effective November 1st. This caused a firestorm of calls from supervisors, the newspaper, and citizens. Conversations with Monroe Circuit Clerk, Ronnie Boozer, have been productive. He is confident that Monroe Co. will provide funds to keep hours at Wren & Hamilton at the current level at their next meeting. He also expressed an interest in working with TRL to craft a new funding agreement.
- The problems we are experiencing with Choctaw County are long-standing, and we have only received very limited communication related to their intentions for the future. In our most recent funding request, we asked Choctaw Co. to provide additional funding equal to the amount that was cut from state funding for Choctaw Co. for FY 17-18. In response to our request, Choctaw Co. delayed in providing specific funding amounts until the very end of September, after this board had already met to approve a budget.

When they finally provided this information, they had cut funding by more than half. At the last possible moment, we received a registered letter from Choctaw Co. stating that they consider their contractual agreement with Tombigbee Regional Library to be "VOID". This situation demonstrates the need for new agreements with our funding partners.

EXECUTIVE SESSION

- To discuss business related to personnel and strategy related to potential litigation
 - ***Motion to go into Session @ 2:15 p.m.***
 - ***Motion by: Cheryl Moore; Second: Linda Malone***
 - ***Motion passed.***
- Action Taken
 - ***Motion to come out of Session @ 3:15 p.m.***
 - ***Motion by: Faith West; Second: Linda Malone***
 - ***Motion passed.***

DISCUSSION/ACTION ITEMS

- Approval of Profit & Loss Budget vs Actual FY 16-17 Final Report
 - ***Motion to accept the FY 16-17 Final Budget***
 - ***Motion by: Linda Malone; Second: Sue Boatman***
 - ***Motion passed.***
- Approval of plan to update contractual agreements with funding partners
 - ***Motion to accept to Update Contractual Agreements with funding partners***
 - ***Motion by: Sue Boatman; Second: Linda Malone***
 - ***Motion passed.***
- Approval to Amend FY 2017-18 Budget (*See Attachment #2*)
 - ***Motion to amend FY 2017-18 Budget***
 - ***Motion by: Cheryl Moore; Second: Linda Malone***
 - ***Motion passed.***
- Approval to send Notice Letter to Choctaw County Board of Supervisors
 - ***Motion to send Notice Letter***
 - ***Motion by: Sue Boatman; Second: Cheryl Moore***
 - ***Motion passed.***
- Approval for TRL not to claim possession of TRL property in Choctaw County
 - ***Motion to not to claim possession of TRL property in Choctaw County***
 - ***Motion by: Sue Boatman; Second: Cheryl Moore***
 - ***Motion passed.***

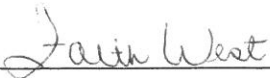
NEXT MEETING DATE

Tentative date was set for December 4, 2017, at 1:30 p.m.

ADJOURNMENT

- ***Meeting Adjourned at 3:40 p.m.***
- ***Motion by: Faith West; Second: Linda Malone***
- ***Motion passed.***

Minutes of said meeting are correct and approved:

- 
BOT Chairman, Faith West

- 
Tanna Taylor, TRL Director

❖ **ATTACHMENTS**

- #1 – Profit & Loss Budget vs Actual FY16-17 Final Report
- # 2- Amended FY 2017-18 Budget